



Date: \_\_\_\_\_

Instructor's name: \_\_\_\_\_

Course name and number: \_\_\_\_\_

Check item type:    Book      DVD      Photocopies      CD      VHS      Other

Title: \_\_\_\_\_

Author(s): \_\_\_\_\_

: \_\_\_\_\_

Please check one:

I want this material returned to me; it's my personal material.

I want to donate this material to the library.

Material belongs to the library.

Notes: